



Job Description: Facilitator

Breaking the Silence NM (BTSNM) is a small, statewide nonprofit that works to educate children and youth across the state of New Mexico on mental health and eradicate the stigma associated with illness in the classrooms. www.breakingthesilencenm.org

Job Type: Part-time/Up to 20hrs per week, flexible hours

Hourly Rate of pay - \$15.00 per hour

Lesson Rate of pay - \$25.00 ea. per lesson presented

Applicants must reside in New Mexico and be able to work remotely

Responsibilities:

- Conduct in-person presentations to Upper Elem., Middle, and High School students in the State of New Mexico about mental health, stigma, and suicide awareness.
- Attend monthly facilitator meetings and all-staff meetings with Program Director and Executive Director
- Survey collecting
- Provide bi-annual feedback on lesson effectiveness and impact.
- Support organizations mission and vision statement

Requirements:

- A highly skilled communicator, both written and verbal
- Have excellent public presentation skills
- Bi-Lingual (Spanish) desired but not required
- Must attend paid position training
- Quality time management skills work well with deadlines and communicate openly and professionally.
- Experience with Zoom, Google Meets, Microsoft Teams, and other virtual online platforms.
- Adept with Microsoft Office Suite
- Must have reliable transportation
- 21 or older
- High school Diploma
- Must be able to pass a background check

Benefits

- Flexible schedule
- Professional development
- Compensated gas pay
- Sick leave
- Monthly phone reimbursement